
George & Barbara BUSH FOUNDATION

UNDERGRADUATE STUDENT TRAVEL GRANT GUIDELINES

The George & Barbara Bush Foundation Undergraduate Student Travel Grant Program is designed to provide educational opportunities to full-time Texas A&M University undergraduate students in amounts up to \$750 per student.

*Awards are available for distribution beginning January 1, 2024
Eligible travel must take place between January 1 – December 31, 2024*

Use of Grants

- Student Travel Grants are awarded directly to the student to support travel to conferences, research projects, study or internships in the United States or abroad.
- Provides a one-time grant of up to \$750 to full-time undergraduate students in each college at Texas A&M.

General Requirements

- Student must be a full time student at Texas A&M University at the time of travel.
- If a student is not of full-time status during the time of travel, exceptions will be made as long as the student meets full-time requirements the following semester.
- Student must meet academic and programmatic criteria as determined by his/her college.
- Student's travel must be consistent with the student's college objectives.
- Student must complete application provided and submit no later than November 1.

Travel Grant Process

October 2: The application process begins. The Department of Undergraduate Studies will notify Deans of new guidelines. Deans will notify Department Heads.

November 1: Interested Students should submit their application form to their college Department Head.

November 17: Each college Department Head reviews applications and forwards all qualified applications to their appropriate college Dean.

December 4: Each college Dean reviews applications, selects appropriate number of student travel grant recipients and submits to the Texas A&M University Department of Undergraduate Studies.

December 15: Department of Undergraduate Studies notifies the George & Barbara Bush Foundation of grant recipients.

December 21: All recipients will be notified of award status.

January 1: Award funds are available for use.

Requirements for Grant Recipients

- Eligible travel must take place after the award has been made and within the following dates: **January 1 – December 31** of the award year.
- A **trip evaluation report** is **required** within one month following the completion of travel. Each recipient must submit a two-page summary report to Jacob Miller, in the Department of Undergraduate Studies at Texas A&M University. (mail: 1125 TAMU or email: jacobmiller@tamu.edu).

If you have questions or need additional information, please contact Jacob Miller at 845-3210.

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UNDERGRADUATE STUDENT TRAVEL GRANT APPLICATION

Date:

COLLEGE OF

STUDENT INFORMATION

Name:

UIN:

Address:

City:

State:

Zip:

Phone:

Email:

Department:

Major:

Class:

TRAVEL INFORMATION

Location of Travel (if a conference, please include the sponsoring academic group):

Date(s) of Travel:

Purpose of Travel:

Present at a Conference

Research Project

Internship

Attend a Conference

Study or Class

Other:

Briefly describe the specific purpose and activities of your travel. If you are presenting at conference or working on a research project, please attach an abstract of the paper and/or project. Attach additional sheets as needed.

How will this travel opportunity impact your academic study? Attach additional sheets as needed.

Current Federal guidance permits the sharing of FAFSA data with scholarship-granting or tribal organizations to assist students in applying for and/or receiving financial assistance.

Signature:

The application process begins October 2, 2023.

STUDENTS - Return this application to your college Department Head by November 1

DEPARTMENT HEADS - Return all eligible applications to your college Dean by November 17

DEANS - Return appropriate number of application(s) to Jacob Miller (jacobmiller@tamu.edu) in the Department of Undergraduate Studies - 1125 TAMU or 458-1890 (fax) by December 4